



# CORNHUSKER COUNCIL

BOY SCOUTS OF AMERICA.

## CAMP CORNHUSKER Scouts, BSA Adventure Week

**\*\*Unit Swim Certification  
Record is included in  
this guide for your  
convenience\*\***



<https://scoutingevent.com/324-Adventure24>



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Hi Scouters!

We are excited to present to you our summer 2024 Leader's Guide for Scouts BSA Adventure Camp. In our guide you will find our daily schedule and other important information to prepare you for camping with us in 2024!

Camp Cornhusker has been the Cornhusker Council's camp since 1956 and this will be our second year offering this Adventure-oriented week of camp!

We are thrilled for the upcoming summer and cannot wait to have you join us! Please feel free to reach out to me at any time for anything!

Yours in Scouting,

Sammi Lowery

Camp Director

402-770-4327 (call or text)

campcornhuskerbsa@gmail.com



## Meet your Camp Administration

### Camp Director

I am Samantha (Sammi) Lowery, Camp Cornhusker's Camp Director. I worked at Cornhusker the summers of 2008 through 2012 in various positions from C.O.P.E. Instructor to Webelos Camp Director. I am a Brotherhood member of the Order of the Arrow and have gone through Wood Badge as a proud Antelope! This will be my 7th summer returning to Cornhusker and I am glad to be home!

I am a science teacher at Lincoln Southeast High School where I teach biology, chemistry and forensic science. I am also a volunteer assistant softball coach at Lincoln East. I live in Lincoln, Nebraska with my husband, Stephen Lowery, our sons, Tommy, Charlie, Oliver, and our puppy Murphy. I am excited about the opportunity to be back at Camp Cornhusker and look forward to working with all of you!

This summer will be another fantastic camping season. Please note that this packet contains all of the overall housekeeping and program details for Adventure Week of Summer Camp.

### Co- Camp Director- Shannon LeFave

I am Shannon LeFave and will be serving you as Co-Camp Director this summer. I have served as a staff member for several years and before that came to camp as a troop leader, pack leader and/or parent since 2010. When I am not Scouting, I teach junior and senior high school science and coach. Currently I serve as a Scoutmaster for my local troop and am a member of the Order of the Arrow. As a youth and adult, I have participated in many scouting activities, camps, and two jamborees. I look forward to providing you with a great scouting experience.

### Program Director

My name is Thomas Bucks and this is my seventh year as Program Director at Camp Cornhusker! This will be my sixteenth summer on camp staff, and I have had the privilege to work at camps in both North Carolina and Alaska. Even with all of my travels, I have found that Cornhusker is now home. I am an Eagle Scout and a Brotherhood member of the Order of the Arrow.

I graduated from the University of South Carolina with a bachelor's in education and I currently teach history at Lake City High School in Lake City, South Carolina. My ultimate goal is to ensure that you and your scouts have an absolute blast this summer! With all that being said, I look forward to seeing you at camp this summer!



## Camp Fees

<b>Youth Participant</b>	<b>Base</b>	400.00	<b>Early</b>	345.00 before 2024-03-09 23:59	<b>Late</b>	435.00 after 2024-05-21 00:00
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Payment Name	Payment Date	Payment Amount
Deposit	2024-03-27 23:59	75.00
Early Bird	2024-03-29 23:59	270.00
Regular Fee	2024-05-20 23:59	55.00

<b>Adult Participant</b>	<b>Base</b>	195.00	<b>Early</b>	No Early Discount	<b>Late</b>	No Late Fee
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Payment Name	Payment Date	Payment Amount
Deposit	2024-05-19 23:59	75.00
Payment due	2024-06-21 00:00	120.00

<b>Youth Provisional</b>	<b>Base</b>	400.00	<b>Early</b>	345.00 before 2024-04-04 23:59	<b>Late</b>	435.00 after 2024-06-04 23:59
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Payment Name	Payment Date	Payment Amount
Deposit	2024-03-28 23:59	75.00
Early Bird	2024-04-03 23:59	270.00
Regular Price	2024-06-03 23:59	55.00

## Cancellation Policy

The Cornhusker Council provides Council programs, High Adventure Camps and other camping experiences to the Scouts and Leaders in its area. These opportunities require Council staff to send deposits to the sponsoring camp, acquire needed supplies and produce mailings to campers and others so the Council sponsored experiences are rewarding and convenient for the scouts and leaders in our Council. Fees are usually paid in advance of the event and to ensure the Council can provide the best service to the scouts the following refund policies will apply.

**The \$75.00 per participant reservation fee is non-refundable.**

You will lose the \$75.00 non-refundable deposit for each participant deducted from your reservation.

30 days or more before day 1 of your scheduled week; 100% of payments to date, less \$75 per person deposit, is refundable.

From 16-29 days before day 1 of your scheduled week; 50% of payments to date, less \$75 per person deposit, is refundable.

Less than 15 days before day 1 of your scheduled week; no refund is available unless there has been a medical emergency or *death in the family*\*. If the registered participant has an illness preventing participation in the event, they will need a signed statement from a Medical Doctor or Healthcare Practitioner.

**All requests for refunds must submit the form located under Cancellation and refund policy on the website. PHONE CALLS, LETTERS TO THE SCOUT EXECUTIVE AND EMAILS WILL NOT BE ACCEPTED.**

\*Death in the family is considered the death of an immediate family member (parent, legal guardian, grandparent, sibling or full-time resident of the participants household). The Council will consider other deaths, which may affect the participant, on a case-by-case basis.

Any refund of monies for the event is then based on the money paid to the Council minus the deposit and any money sent to another agency or company for the event. The remaining money is refundable if the participant meets the above requirements. Any money that has been sent to another agency or company is considered issued and not refundable.

Cancellation by the Council:

If the Cornhusker Council, National Boy Scouts of America, or any agency that has contracted with the Council, cancels an event, the Council will issue a full 100% refund (including any Deposit Money).





**Camp T-Shirts will be included as part of this year's registration fee. Please be sure and indicate your size as you complete registration. Deadline for your pre-order shirts is June 1<sup>st</sup>, 2024. After that date, t-shirts cannot be guaranteed.**

### The Summer Camp Experience

Here at Camp Cornhusker, we pride ourselves on the exceptional quality in which we provide the Scouting program to each and every person that attends our camp. Going to summer camp is something that is a unique and life changing opportunity, and we hope that the experiences at Camp Cornhusker are something that will stay with them for the rest of their lives.

We continue to strive to bring you the very best in outdoor program. We are working fervently to incorporate as much as we can into your camp experience. Simply put, we want to provide you, your family, or your unit with an unparalleled experience for an unbeatable value.

### BSA Mission Statement

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

### Camp Accreditation

Camp Cornhusker is accredited each summer as part of the National Camp Accreditation Program. This means that the camp has met strict guidelines in health, safety, and programming. We are prepared for emergencies and understand that Scouts and Scouters are trusted in our care.

### Pre-Camp Information Sessions

We have worked hard to make sure that Cornhusker 2024 is the best year of summer camp yet! With that being said, we want to answer any and all questions that Leaders, parents and Scouts may have leading up to camp! Let us know if we can schedule a time when a Council Employee or Camp Staff member can come to your Troop to host a Q&A session. Our Program Director is available via Zoom or phone call!

## Basic Daily Schedule

7:15 AM	Assembly and KP Call
7:20 AM	Flag Ceremony – Flag is Raised
7:30 AM	Breakfast
9:00 AM – 11:45 AM	Morning Activity
12:00 PM- 1:00 PM	Lunch
1:15 PM- 4:00 PM	Afternoon Activity
4:15 PM – 5:30 PM	Free Time
6:00 PM	Assembly and KP Call
6:10 PM	Flag Ceremony – Flag is Lowered
6:15 PM- 7:00 PM	Dinner
7:15 PM- 9:00 PM	Evening Activity

Time	Sunday	Monday	Tuesday
<b>Daily Adventure</b>	**This schedule is tentative and subject to change based on weather, participation, and program factors**	<b>Kayaking/Canoeing</b>	<b>Shooting Sports</b>
7:15 AM		Assembly and KP Call	Assembly and KP Call
7:20 AM		Flag Ceremony	Flag Ceremony
7:30 AM		Breakfast	Breakfast
9:00 AM – 10:15 AM		<i>Morning Activity</i>	<i>Morning Activity</i>
10:30 AM – 11:45 AM			
12:00 PM – 1:00 PM		Lunch	Lunch
1:15 PM – 2:30 PM	1:00 PM to 3:30 PM Scheduled Check-In/Swim Check	<i>Afternoon Activity</i>	<i>Afternoon Activity</i>
2:45 PM – 4:00 PM			
4:15 PM – 5:30 PM	4:30 PM Leader's Meeting	<b>Open Time</b> Shooting Sports Frisbee Golf Fishing Hiking Games Area Handicraft	<b>Open Time</b> Waterfront/Pool Frisbee Golf Fishing Hiking Games Area Handicraft
6:00 PM	Assembly and KP Call	Assembly and KP Call	Assembly and KP Call
6:10 PM	Flag Ceremony	Flag Ceremony	Flag Ceremony
6:15 PM	Dinner	Dinner	Dinner/Adult Leader Dinner
7:15 PM – 9:00 PM	7:15PM Shooting Sports Safety Class  8:30 PM Opening Campfire	<i>Wagons West</i>  7:30 PM Trivia Night  8:30 PM Cracker Barrel (Korff) Branding	<i>Wagons West</i>  7:30 PM Dutch Oven Cook Off  8:30 PM Cracker Barrel (Korff) Branding
11:00 PM	Lights Out	Lights Out	Lights Out
Time	Sunday	Monday	Tuesday

Wednesday	Thursday	Friday	Saturday	
<b>COPE/Golf</b>	<b>ATV</b>	<b>ATV/Biking</b>		
Assembly and KP Call	Assembly and KP Call	Assembly and KP Call	Assembly Call	
Flag Ceremony	Flag Ceremony	Flag Ceremony	Flag Ceremony	
Breakfast	Breakfast	Breakfast	Breakfast	
<i>Morning Activity</i>	<i>Morning Activity</i>	<i>Morning Activity</i>	Check-Out	
Lunch	Lunch	Lunch	<p><b>**This schedule is tentative and subject to change based on weather, participation, and program factors**</b></p> <p><b>**Camp Wide Games Area is open during Trading Post Hours**</b></p> <p><b>**Check out equipment from the Trading Post**</b></p>	
<i>Afternoon Activity</i>	<i>Afternoon Activity</i>	<i>Afternoon Activity</i>		
<b>Open Time</b> Shooting Sports Frisbee Golf Fishing Hiking Games Area Handicraft	<b>Open Time</b> Waterfront/Pool Frisbee Golf Fishing Hiking Games Area Handicraft	Free Time		
Assembly and KP Call	Assembly and KP Call	Assembly and KP Call		
Flag Ceremony	Flag Ceremony	Flag Ceremony		
Dinner	Dinner	Dinner		
<i>Wagons West</i>  7:30 PM Open Night  8:30 PM Cracker Barrel (Korff) Branding	<i>Wagons West</i>  7:30 PM Movie Night  8:30 PM Cracker Barrel (Korff) Branding	8:30 PM Closing Campfire		
Lights out	Lights Out	Lights Out		
<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>		<b>Saturday</b>



## Adventure Program

Each day we will offer a specific adventure activity. When choosing to do the days allotted adventure activity, know that it will be an all-day activity, leaving after breakfast and returning before dinner. Please refer to the list below for what will be offered each day. Please keep in mind that all participation will be with the Guide to Safe Scouting.

### Monday

- **Kayaking/Canoeing @ Kirkman's Cove**

### Tuesday

- **Cowboy Action, Chalk Ball/ Paint Ball at Targets, Archery**

### Wednesday

- **COPE/Climbing**
- **Golf @ Kirkman's Cove**

### Thursday

- **ATV ( 4 hour Course, 6 individuals max)**

### Friday

- **Biking to Bern, KS (Lunch at Bern Café)**
- **ATV (4 hour Course, 6 individuals max)**

## Weather Impact on Program/Activities

Occasionally, severe weather may affect camp programming and activities. Aquatics, C.O.P.E., and Shooting Sports areas are often the first areas impacted. Thunder and lightning near camp can cause us to “delay” or “cancel” these activities. All decisions made by the Camp Administration are to ensure camper safety, as our first priority is to keep everyone on property safe.



## Evening Program

Each day we will offer programming after dinner. Your unit and family are welcome to participate! Please reference the schedule and descriptions below.

### Monday PM

- Trivia Night
  - Join us for a fun night of trivia with topics including Nebraska History, Scouting History, Music, and more!

### Tuesday PM

- Dutch Oven Cooking
  - Nothing says camp like cooking in a Dutch Oven! Pick from a variety of options and come up with a masterpiece!

### Wednesday PM

- Movie Night!
  - Grab your camp chairs/blankets and join us for movie on the big screen

### Thursday PM

- Open Night
  - Spend the night with a hike to Inspiration Point to Stargaze, taking advantage of the Games Area, or relaxing around a campfire in your campsite

### Friday PM

- Closing Campfire
  - Reflecting upon a busy week at camp with Songs/Skits

### Monday-Thursday PM

- Wagons West
  - A Taste of the Old West! Sign your Unit up for Sleeping Under the Stars, Chuck Wagon Meal, Songs/Stories.



### Camp Cornhusker Check-In Process

1. **Check-In Time:** For units, or individual participants who are arriving on Sunday check-in begins at 1:00pm.
2. **Camp Office:** A temporary office will be set up in the Korff Building on check-in day. The Camp Director and Health Officer need these items from the Unit Leader:
  - a. Unit Roster
  - b. All receipts for camp fees paid at the Council Service Center
  - c. Money or check to compete any fee payments due
  - d. Out of Council Units – Tour Plan and Proof of Accident Insurance
3. **Medical Check:** All medical forms will be collected at this time by the Camp Health Officer (if not turned in at early bird check-in in May). All medications need to be locked up in a lock box in the unit's trailer. Leaders will be responsible for the distribution of their units' medications, not the Camp Health Officer.
4. **Campsite:** Once the Unit has completed the initial check-in process, campers should go to their campsite, unload gear, and grab their swimwear. They will change into their swimwear at the pool. Next, go to the Dining Hall. Each Scout and Adult Leader needs to wear swimwear and shoes.
5. **Dining Hall Orientation:** All campers must attend this brief overview of the Dining Hall procedures. The orientation is in the Dining Hall on a continuing basis until 4:30 PM.
6. **Swim Check:** Immediately following the Dining Hall orientation, your unit should report to the pool for the standard BSA swim check. The swim check is administered by a certified BSA Lifeguard. Swim checks completed prior to camp need to have the form presented to the aquatics staff so they can make your appropriate buddy tag. *The Aquatics Director retains the right to retest any swimmer if he/she feels it is necessary.*
7. **Campsite Set-Up:** Following swim checks and a tour of camp, your unit will return to your campsite to finish getting settled.
8. **Leader and Parent Meeting:** One Leader from each unit is REQUIRED to attend this meeting to discuss camp policies and procedures. The meeting begins promptly at **4:30 PM** in the Korff Building.
9. **Flag Ceremony:** The entire camp assembles for flag retreat at 6:00 PM. All Scouts should be in uniform. Be sure to have your entire unit on the Parade Grounds before 6:10 PM (the flag ceremony starts at 6:15 PM).
10. **Dinner:** Begins immediately following the flag ceremony at 6:15 PM.



## Camp Cornhusker House Keeping Items

1. Smoking, Electronic Cigarettes, and Smoke-less tobacco must be done behind the Dining Hall
2. Unit Leader Lounge WiFi Password: cccoffee
3. The Upper Korff bathroom are for adults and staff only.
4. Flag & grace and bathroom cleaning sign-up completed at first Adult Leader meeting.
5. All cars should be parked in the North lot, facing the road.
6. Solar lights are used to identify the Unit Leader in each campsite, these will be provided.
7. No riding in the bed of trucks or trailers.
8. Mail can be found in the main office sorted by campsite.
9. Visitor Meals are \$8.00, tickets can be purchased at the Trading Post.
10. Family night on Friday starts at 4:00pm.



## Camp Equipment and What to Bring to Camp

### Scouts Need to Have:

- Scout Uniform
- Clothing for 7 days and 6 nights including: underwear, socks, shirts, long pants, shorts, sweater/jacket, swim trunks, appropriate shoes.
- Bring an extra pair of old beat-up shoes for messy kicking around camp.
- Toilet kit including washcloths, towels, comb, toothpaste, toothbrush, soap, deodorant
- Insect repellent
- Sleeping bag or blankets and pillow
- Cot or ground cloth
- Rain gear or poncho
- Canteen or water bottle
- Wallet and money
- Scout Handbook
- Pen, pencil and notebook
- Current medical form
- Flashlight and extra batteries
- Two garbage bags

**\*Label all clothing and equipment with Scouts name and Troop number. \***

### Unit Equipment

Enough tentage for all Scouts.

All equipment necessary for cooking both for the Dutch Oven Cook Off and the cooking in campsite for Thursday dinner.

### Campsite Equipment

Each unit's campsite includes a flagpole, fire pit, carport style shelter and access to drinking water.





## Camp Cornhusker Emergency Procedures

In the event of an actual emergency, the following procedures will be enforced: The Camp Director is in charge of all Emergency Action. In the event the Camp Director is no available, his/her designee is in charge.

- 1. Lightning – PROCEDURE** – Outdoor activities will be postponed if thunderstorms are imminent. Do not take shelter in small sheds, campsite shelters, or under isolated trees. If caught outdoors, find a low spot away from trees, flag poles, telephone poles and power lines. Make sure the place you pick is not subject to flooding. If you are in the woods, take shelter under the shorter trees. If you feel your skin tingle or your hair stand on end: squat low to the ground on the balls of your feet, place your hands over your ears and your head between your knees, make yourself the smallest target possible and minimize your contact with the ground. DO NOT lie down. If you are boating or swimming, get to land and follow the guidelines above. The person in charge will give an all clear when the threat has passed. HOW FAR AWAY IS THE THUNDERSTORM? Count the number of seconds between a flash of lightning and the next clap of thunder. Divide this number by 5 to determine the distance of the lightning in miles.
- 2. TORNADO/WINDSTORM/SEVERE WEATHER AUDIO SIGNAL** – Continuous blowing of the camp siren  
**PROCEDURE** – Camp management will regularly inform Camp Leaders of Watches issued in the area. Method of this communication will vary based on the time of day. During exploration tour of camp, each unit will be instructed on the location of the Safe Room and access procedures, in addition to the designated Low-lying Area for their site Scout leaders are instructed to brief their scouts on how to prepare for this type of emergency upon arrival at camp. During Monday program sessions, scouts will be instructed by the counselors on where the designated location of the Safe Room is and accessing procedures. When there is an actual warning, the siren will sound a continuous blow. When this is heard, all campers will move to a safe room. Camper and personnel entering from the main road and Indian campsites should enter via the North Doors, campers/personnel coming from the Aquatics and Outdoor Skills areas as well as Animal Campsites should enter from the South Doors. If it is impossible to move to the Safe Room persons should move to low areas away from trees. Lie flat in a nearby ditch or depression, cover your head with your hands and sleeping bag if possible. Be aware of flying debris. After all danger has passed, a Staff member will be dispatched to work with unit leaders to make sure everyone is accounted for. Do not leave your designated low area until you are notified by Staff.
- 3. FIRE AUDIO SIGNAL** – Continuous ringing of the camp bell  
**PROCEDURE** – When the bell is heard, all campers are to report to the flagpole located on the parade grounds on the west side of the Dining Hall. Scoutmasters will take a roll call. They will report to the person in charge. In the event the fire is confined to a campsite, follow the fireguard plan immediately and inform the camp staff. Good fire practices will eliminate this problem.
- 4. EXTREME HEAT** – **PROCEDURE** – In the event the temperature and/or humidity reaches an extreme level that may endanger health, all events will be discontinued until further notice. The person in charge will determine if an emergency exists. Campers will be expected to rest during this period. The pool will be open on a limited basis to cool off in. The all-clear signal will come from the person in charge.

5. **MAJOR HEALTH EMERGENCY – PROCEDURE** – All accidents and illness must be reported to the person in charge or the Health Officer immediately. In the event the victim cannot be moved, send someone to find help immediately and locate the person in charge or the Health Officer. ***The Camp Director is the only spokesman in this event.*** The person in charge or Health Officer decides if an accident or illness will require hospital treatment.

### Camp Cornhusker Emergency Procedures (Continued)

6. **FLOOD, EARTHQUAKES & CHEMICAL SPILLS – PROCEDURE** – All campers will report to the Dining Hall area when the camp staff sounds the warning. Roll call will be made. After everyone is accounted for the person in charge will direct procedures or evacuation to a safer area.
7. **MISSING PERSON – PROCEDURE** – All available camp staff and adult leadership will be assembled at the Camp Office. The person in charge will institute search procedures. After a reasonable length of time has passed and the missing person(s) still has not been found, the person in charge will notify the proper authorities.
8. **CHILD ABUSE – PROCEDURE** – Any child abuse or suspected child abuse must be reported immediately to the Scout Executive. Contact the Camp Director or person in charge for assistance in contacting the Scout Executive or their designee. The immediate health and safety of the individual(s) will be considered during any course of action taken. The National BSA policies for two deep unit/campsite leadership and Youth Protection guidelines will be followed.



## SWIM CLASSIFICATION PROCEDURES

The swim classification of individuals participating in a Boy Scouts of America activity is a key element in both Safe Swim Defense and Safety Afloat. **The swim classification tests should be renewed annually, preferably at the beginning of each outdoor season.** Traditionally, the swim classification test has only been conducted at a long-term summer camp. However, there is no restriction that this be the only place the test can be conducted. It may be more useful to conduct the swim classification prior to a unit going to summer camp.

All persons participating in BSA aquatics are classified according to swimming ability. The classification tests and test procedures have been developed and structured to demonstrate a skill level consistent with the circumstances in which the individual will be in the water (e.g., the swimmer's test demonstrates the minimum level of swimming ability for recreational and instructional activity in a confined body of water with a maximum 12-foot depth).

### **ADMINISTRATION OF SWIM CLASSIFICATION TEST (THE LOCAL COUNCIL CHOOSES ONE OF THESE OPTIONS):**

#### **OPTION A** (at camp):

The swim classification test is completed the first day by camp aquatics personnel.

#### **OPTION B** (Council conducted/council controlled):

The council controls the swim classification process by predetermined dates, locations, and approved personnel to serve as test administrators. When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the camp aquatics director for use at the camp.

#### **OPTION C** (At unit level with council-approved aquatics resource people):

The swim classification test done at a unit level should be conducted by one of the following council-approved resource people: **Aquatics Instructor, BSA; Aquatics Cub Supervisor; BSA Lifeguard; BSA Swimming & Water Rescue; or other lifeguard, swimming instructor, etc.** When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the camp aquatics director for use at the camp.

### **TO THE TEST ADMINISTRATOR**

The various components of each test evaluate the several skills essential to the minimum level of swimming ability. **Each step of the test is important and should be followed as listed below:**

#### **SWIMMER'S TEST:**

Jump feet first into water over the head in depth, level off, and begin swimming. Swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be swum continuously and include at least one sharp turn. After completing the swim, rest by floating.

#### **BEGINNER'S TEST:**

Jump feet first into water over the head in depth, level off, swim 25 feet on the surface, stop, turn sharply, resume swimming as before, and return to starting place.

### Swim Classification Record

(Changes and/or corrections to the following chart should be initialed and dated by the test supervisor.)

Unit Number \_\_\_\_\_

Date of Swim Test \_\_\_\_\_

	Full Name (Print) <small>(Draw lines through blank spaces)</small>	Medical Recheck Parts A-B	Swim Classification		
			Non-Swimmer	Beginner	Swimmer
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

The swim classification test performed at a unit level should be conducted by one of the following council-approved resource people: Aquatics Instructor, BSA; BSA Lifeguard; BSA Swimming & Water Rescue; or other lifeguard, swimming instructor, etc. Test administrators should utilize chapter 5 of the [BSA Aquatics Supervision Guide](#).

**NAME OF PERSON SUPERVISING & FACILITATING THE SWIM TEST:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type of Authorization/Training  
(Attach a copy of certification if required by council procedure)

\_\_\_\_\_  
Expiration Date if applicable







